



Reach Unlimited

Learning Activity Center • 11832 Mueller Cemetery Rd., Ste. 100, Cypress, TX 77429

Napkin Order Form

Date	
Name	
Address, City, State, Zip (required for CC purchases)	
Email	
Contact Phone #	

Napkin Pricing (does not include 8.25% sales tax)

TYPE SET-UP FEE: \$10.00

OUR COCKTAIL NAPKINS (5x5" square, 29 colors)			PRINTING ONLY (You Supply Napkins—Any Size)		
Up to 2 lines of type	Monogram or Large Motif	Monogram + Type	Up to 2 lines of type	Monogram or Large Motif	Monogram + Type
\$15	\$20	\$25	\$12	\$17	\$22

Please allow at least 2 weeks for completion of your order

RUSH ORDERS: \$5 per 100 napkins will be applied to orders placed less than 2 weeks in advance.

Number Ordered (Increments of 100)	
Napkin Color	
Foil Color	
Inscription 25 characters/spaces per line max Please print and use caps and lower case as you wish to see it on napkins.	
Print Style & Special Instructions	
DATE NEEDED (Required)	

Payment due at time of order.

TOTAL DUE: _____

PAYMENT METHOD:

___ Check Check number: _____ Amount: _____

___ Cash Amount: _____

___ Credit Card***

Circle One: VISA MASTERCARD DISCOVER AMERICAN EXPRESS

Credit Card Number: _____

Expiration Date: _____ CVV: _____

Name on Card: _____

Signature: _____

*****Billing address must be filled out completely above in order to process**

For more information, contact Colleen Gilbert at cgilbert@reachunlimited.org or 281.213.8323 x 309

Thank You for Supporting Reach Enterprise Clients!