



Reach Unlimited

Reach Unlimited Enterprise  
 Learning Activity Center  
 11832 Mueller Cemetery Rd., Ste. 100  
 Cypress, TX 77429  
 emcanulty@reachunlimited.org • P: (832) 289-7491

## Napkin Order Form

Date	
Name	
Address City, State, Zip	
E-mail	
Contact Phone #	

**Napkin Pricing** (does not include 8.25% sales tax)

**TYPE SET FEE: \$5.00** (One-time charge per order)

Up to 2 lines of type	Monogram or Large Motif & up to 2 lines of type	Printing Only (you provide napkins) 2 lines type    Monogram or Motif	
100 cocktail \$15.00	100 cocktail \$25.00	100 cocktail \$12.00	\$15.00
100 lunch \$20.00	100 lunch \$25.00	100 lunch \$12.00	\$15.00

(call to check availability of luncheon napkins—all colors not kept in stock)

Please allow at least 2 weeks for completion of your order.

**A Rush Order charge of \$5.00 per 100 napkins will be applied to orders placed less than 2 weeks in advance.**

Napkin Size		Number Ordered <b>(increments of 100)</b>	
Napkin Color		Foil Color	
Inscription 25 characters/spaces per line (max)  (Please print and use capital and lower case letters as you wish it to be printed on napkins)			
Print style & special instructions			
Date needed			

**Payment due at time of order.**

**TOTAL DUE:** \_\_\_\_\_

PAYMENT METHOD:

\_\_\_ Check    Check number: \_\_\_\_\_ Amount: \_\_\_\_\_

\_\_\_ Cash    Amount: \_\_\_\_\_

\_\_\_ Credit Card \*\*\*

Circle one: **VISA MC AE**

Credit Card number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ CVV \_\_\_\_\_ Zip Code \_\_\_\_\_

Name on card: \_\_\_\_\_

Signature: \_\_\_\_\_

**\*\*\*Billing address must be filled out completely above in order to process.**

Thank you for your order!